



*BUILDING BRIDGES TO TRANSFORM ORGANISATIONS*



**International Institute for Management Development**

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## Management Development Programmes

COURSE CODE	COURSE	DURATION	DATES Swaziland	DATES Pretoria	COST (US\$)
IIMD 500	Institutional Development for Permanent Secretaries and Senior Executives	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 501	Results Based Performance Management System	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 501	Strategic Human Resources Management	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 503	Employee Benefits & Salary Administration	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 504	Auditing and Developing the Human Resource Function	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 506	Managing Strategic Industrial Relations	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 507	Strategic Leadership Tools for Managers: Problem Solving and Decision Making Strategies	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 508	Executive Administration: Developing Core Skills for the Modern Personal Assistant	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 509	Management Development Programmes for Executive and Senior Secretaries	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 510	Management Development Programmes for Senior Managers in the Public Service	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 511	Human Resource Management and Development	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 512	Leading Change: Strategy through to	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-	5-16 Jan , 9-20 Mar, 18-29 May, 1-12	2500

	Implementation		18 Sep, 16-27 Nov	June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	
IIMD 513	Human Resource Planning and Development	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 514	Assessment Centre Development and Psychometric Testing	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 515	Managing Public Relations for Strategic Edge	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 517	Managing Training and Staff Evaluation	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 518	Job Evaluation and Workforce Development Planning	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 519	Performance Management for Effective Service Delivery	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 520	Performance and Pay Management Strategies	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 521	Payroll Planning and Salary Administration	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 522	Pension & Social Security Administration	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 523	Roles of HR in Fraud Prevention and Detection	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 524	EQ Skills for Team Leaders and Managers	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 525	Effective Office Skills for Administrative Staffs	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500

## Financial Management Courses

Course Code	Course		Dates (Swaziland)	Dates (Pretoria)	Cost (US\$)
IIMD 589	Public Finance and Economic Development	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 590	Financial Management of Donor-funded Projects	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 591	Pension Fund Strategy (Management & Administration)	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 592	Computerised Financial Management	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3250
IIMD 593	Financial Planning & Control	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 594	Budgeting & Budgetary Control	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3250
IIMD 595	Accounting for Non Accountants	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 596	Finance for Non-Finance Executives	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 597	Combating Financial Crime Risk in the Financial Sector	2 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	2500
IIMD 598	Advanced Auditing for Internal Auditors	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 599	Advanced Accounting, Audit and Financial Management Control	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 600	Risk Based Internal Audit & Enhancement Of Internal Control & Information Systems	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-	2500

				25Dec	
IIMD 601	Financial & Economic Crime (Managing Compliance)	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 602	International Public Sector Accounting Standards (IPSAS)	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 603	International Financial Reporting Standards (IFRS)	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 604	Combating Fraud & Strengthening Integrity in Governments	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 605	Real Estate Cash flow & Financial Modelling	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 606	Real Estate Debt Financing, Structuring &Negotiation	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 607	Real Estate Development & Finance	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 608	Cash & Treasury Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 609	Public Debt & Cash Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 610	Public Asset Management & Disposal	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 611	Managing Risk in Asset Management	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 612	Financial Analysis & Report Writing	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500

IIMD 613	Analysing Banks Financial Statements	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 614	Budgeting, Financial Strategy & Driving Business Value	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 615	Strategic Planning, Effective Budgeting & Cost Control	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 616	Risk Based Approach to Anti-Money Laundering (AML)	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 617	Measuring & Managing Operational Risk	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 618	Securities Lending, Repos & Collateral Management	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 619	Implementing Basel III & Dodd Frank	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 620	Basel 2 and Basel 3 Compliance Course	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 621	Effective Risk Management for Board Members & Executives	2 wks	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	2500
IIMD 622	Credit & Political Risk Insurance	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 623	Credit Risk Management/ (in Trade Finance)	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 624	Advanced Credit Analysis	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 625	Agribusiness Finance, Investment & Modelling	1wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 626	Corporate Credit Analysis & Financial Modelling	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 627	Loan Syndication Structuring, Selling Down & Documentation	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 628	Problem Loans: Financial Restructuring/Corporate Recovery	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 629	Syndicated Lending Techniques	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500

## Policy/Programmes/Project Management

COURSE CODE	COURSE	Duration	DATES (Swaziland)	DATES (Pretoria)	COST (US\$)
IIMD 603	Public Policy and Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 604	Public Governance and Accountability	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 605	Business Ethics and Corporate Governance	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 606	Project Management for Donor Funded Projects	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 607	Project Management & Procurement Strategies for Donor Funded Projects	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 609	Project Management Approach in Supply Chain Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 610	Project Management Approach in Procurement Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 611	Results Based Monitoring And Evaluation of Policy/ Projects	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 612	Project Management for Finance Managers	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 613	Project Management for Personal Assistants, Executive Assistants & Secretaries	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500



## Treasury Development Courses

COURSE CODE	COURSE		DATES (Swaziland)	DATES (Pretoria)	COST (US\$)
TDC501	Corporate treasury for bankers	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
TDC 502	Supply chain and export finance	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
TDC503	Corporate tax for treasurers	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500
TDC504	Managing your bank relationships	1 wk	12-16Jan, 16-20Mar, 18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr, 22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
TDC505	Investing corporate cash	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
TDC506	Working capital optimisation	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500
TDC507	Auditing the treasury function	1 wk	12-16Jan, 16-20Mar, 18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr, 22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
TDC508	Risk evaluation	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
TDC509	Advanced cash management	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500
TDC510	Practical treasury management	1 wk	12-16Jan, 16-20Mar, 18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr, 22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
TDC511	Foreign exchange risk	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
TDC512	Interest rate risk	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500

## Information Technology Development Programmes

COURSE CODE	COURSE	DURATION	DATES Swaziland	DATES Pretoria	COST (US\$)
IIMD 522	Effective Electronic and Records Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 523	Registry Supervisory Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 525	Information Technology Security & Management Systems & Network Security Management	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 526	Management Information System (MIS)	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 532	Systems Administration and Network Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 533	Database Management and Administration and Surveying	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 534	ICT Database Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 537	Training of Trainers for Electronic Media	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	3 250
IIMD 538	Financial Management Information Systems	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 539	Data Analysis for Auditors	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 541	IT Investigations for Auditors	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 542	Computerised IT Auditing	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	2500

			27Nov, 14-25Dec	7-18 Dec	
IIMD 543	Computer Forensics & Incident Response Techniques	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	3 250
IIMD 544	Website Design, Development & Publishing	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 546	Advanced Information Technology for Managers	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 547	Information Technology For Accountants	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	3 250
IIMD 548	IT for Executive Assistants and Senior Secretaries	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 549	Microsoft Office Professional Suite	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250

## Procurement, Supply Chain & Infrastructure Development

COURSE CODE	COURSE		DATES Swaziland	DATES Pretoria	COST (US\$)
IIMD 641	Public Procurement Processes And Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 642	Public Procurement For Infrastructure	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 643	E-Procurements and Process Integration	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 644	Port And Harbour Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500

IIMD 645	Water Infrastructure Construction And Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 646	Advanced Works Procurement	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 647	Works Procurement Management In World Bank Funded Projects	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 648	Procurement Of Information Systems In World Bank-Financed Projects	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 649	Advanced Goods & Equipment Procurement	2 wks	5-16 Jan, 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 650	Goods & Equipment Procurement (World Bank Guidelines)	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 651	Effective Tendering, Award Of Contract And Managing Your Provider	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 652	Works Procurement And Managing Consultants (World Bank Guidelines)	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 653	Procurement And Supply Chain Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 654	Supervisory Skills For Procurement Managers	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11Sep	1500
IIMD 655	Legal Aspects In Purchasing & Supply Management	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 656	Public Sector Supply Chain Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 657	Public Sector/Asset Management For Supply Chain Managers	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 658	Supply Chain Operations (Finance, Planning &	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug,	26-30Jan, 9-13Mar, 11-15May,27-31Jul,	1500

	Inventory)		12-16Oct, 7-11Dec	7-11 Sep, 23-27Nov,	
IIMD 659	Advanced Project and Contract Management	3 wks	12-30Jan, 2-20Mar, 11-29May, 13-31Jul, 7-25Sep, 9-27Nov	9-27Feb, 6-24Apr, 8-26Jun, 10-28Aug, 12-30Oct, 7-25Dec	3 250
IIMD 660	Optimising Warehouse Performance	1 wk	19-23Jan, 23-27Mar, , 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 661	Optimising Production And Inventory Management	1 wk	12-16Jan, 16-20Mar,18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr,22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 662	The Psychology Of Procurement Communication	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 663	Structuring & Managing PPP Legal Agreements	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov,14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 664	Understanding PPP: Improving Delivery & Value For Money	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 665	Managing Inventory In Supply Chain	1 wk	19-23Jan, , 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr,15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 667	Fleet Operations, Maintenance And Management	2 wks	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
IIMD 668	Auditing And Preventing Fraud In Procurement	2 wks	19-30 Jan, 16-27 Feb, 2-13 Mar, 13-24 Apr, 10-21 Aug, 5-16 Oct, 9-20 Nov, 7-18 Dec	2-13Feb, 16-27Mar, 4-15May, 15-26Jun, 20-31Jul,14-25Sep, 19-30Oct, 16-27Nov,	2500
IIMD 669	Managing Risk In Procurement And Contract Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 670	Monitoring & Evaluation Of Procurement And Supply Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 671	Auditing Public Procurement Effectively	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 672	Procurement Planning And Management Workshop	2 wks	19-30 Jan, 16-27 Feb, 2-13 Mar, 13-24 Apr, 10-21 Aug, 5-16 Oct, 9-20 Nov, 7-18 Dec	2-13Feb, 16-27Mar, 4-15May, 15-26Jun, 20-31Jul,14-25Sep, 19-30Oct, 16-27Nov,	2500
IIMD 673	Procurement Procedures For World Bank Funded Projects	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500

IIMD 674	Financial Management Skills For Procurement Officers	2 wks	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	2500
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## Public Administration, International Affairs, Protocol & Governance

Course Code	Course		Dates Swaziland	Dates Pretoria	Cost (US\$)
IIMD 571	Parliamentary Reporting	2wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 572	Evidence Based Policy Making	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 573	Training of Trainers in Diplomatic Studies	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 574	Governance, Ethics and Anti-Corruption Reforms	2wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 575	Translating Policy into Legislation	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 576	Policy, Governance and Compliance	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May,27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 577	Policy Formulation, Analysis & Development	2wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 578	Public Corporate Governance	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 579	Governance, Gender & Change Management	2wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 580	Combating Fraud & Strengthening Integrity in Governments	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500

IIMD 581	Public Education Strategies (Corruption and Prevention Skills)	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 582	Community Driven Development: Building Effective Local Servicing through Community Empowerment	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 583	Effective Local Services through Community Empowerment	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500

## Health/Hospital Development Programmes (HDP)

COURSE CODE	COURSE		DATES (Swaziland)	DATES (Pretoria)	COST (US\$)
IIMD 618	Community Health Promotion Programme	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 619	Laboratory Technologies for Care and Management of HIV/AIDS	2 wk	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 620	Leadership Training in Tuberculosis Programme Management	1 wk	2-6Feb, 20-24Apr, 8-12Jun, 17-21Aug, 12-16Oct, 7-11Dec	26-30Jan, 9-13Mar, 11-15May, 27-31Jul, 7-11 Sep, 23-27Nov,	1500
IIMD 621	Integrated Disease and Response Strategies	1 wk	12-16Jan, 16-20Mar, 18-22May, 20-24Jul, 14-18Sep, 16-20Nov	9-13Feb, 13-17Apr, 22-26Jun, 24-28Aug, 9-23Oct, 7-11Dec	1500
IIMD 622	Pharmaceutical Development and Management	1 wk	19-23Jan, 23-27Mar, 25-29May, 13-17Jul, 21-25Sep, 9-13Nov, 14-18Dec	16-20Feb, 6-10Apr, 15-19 Jun, 3-7Aug, 19-23Oct, 7-11	1500
IIMD 623	Health Insurance Scheme Planning and Management	2 wk	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500

## Water, Environmental & Rural Development Programme

COURSE CODE	COURSE		DATES (Swaziland)	DATES (Pretoria)	COST (US\$)
IIMD 551	Sustainable Renewable Energy Development Programme	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 552	Occupational and Environmental Health Management for Sustainable Development	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 555	Geographical Information Systems(GIS) for Conservation and Natural Resources Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 556	Energy Planning and Forecasting	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 557	Renewable Electricity Regulation	2 wks	5-16Jan, 9-20Feb, 16-27Mar, 6-17Apr, 15-26 Jun, 6-17Jul, 10-21 Aug, 7-18Sep, 12-23Oct, 16-27 Nov, 7-18 Dec	19-30 Jan, 2-13Feb, 2-13Mar, 13-24Apr, 18-29May, 17-28Aug, 14-25Sep, 19-30 Oct, 2-13 Nov, 14-25Dec	2500
IIMD 563	Irrigation Infrastructure Development and Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500

## Agriculture & Environment Development Programme

COURSE CODE	COURSE	Duration	DATES (Swaziland)	DATES (Pretoria)	COST (US\$)
IIMD 624	Global Climate Change and Agriculture: Assessment of Impact, Adaptation and Mitigation Potential	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 625	Advanced Environmental Impact Assessment Techniques for Natural Resource Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 626	Community Based Natural Resources Planning and Management	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500



IIMD 627	Integrated System Approaches for Value addition and Loss Reduction in Fruits and Vegetables	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500
IIMD 628	Biodiversity Protection and Ecosystem Management	2 wks	2-13 Feb, 16-27 Mar, 6-17 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov,	12-23 Jan, 16-27Feb, 8-19Jun, 20-31Jul, 17-28Aug, 7-18 Dec	2500
IIMD 632	Monitoring and Evaluation of Extension Programme	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 633	Seed Production and Quality Evaluation	2 wks	19-30 Jan, 9-20Feb, 6-17Apr, 3-14Aug, 7-18 Sep, 16-27 Nov	5-16 Jan , 9-20 Mar, 18-29 May, 1-12 June,13-24 Jul, 18-28 Aug, 12-23 Oct, 7-18 Dec	2500
IIMD 638	Agriculture Development and Management	2 wks	12-23Jan, 16-27Feb, 13-24Apr, 8-19Jun, 6-17July, 17-28Aug, 7-18Sep, 5-16Oct, 16-27Nov, 14-25Dec	2-13 Feb, 16-27 Mar, 6-17 Apr, 11-22 May, 3-14 Aug, 14-25 Sep, 19-30 Oct, 2-13 Nov, 7-18 Dec	2500

# Application/Nomination Form

Organisation \_\_\_\_\_  
 Email address \_\_\_\_\_  
 Postal address \_\_\_\_\_  
 tel/mobi numbers \_\_\_\_\_  
 Course Title \_\_\_\_\_  
 Attendance Month \_\_\_\_\_  
 Preferred Venue \_\_\_\_\_

	Surname	First Name	Position	Email
Delegate 1				
Delegate 2				
Delegate 3				
Delegate 4				
Delegate 5				
Delegate 6				

*Attach a separate list in cases where the delegates are more than six (Applications can also be submitted by email).*

Expected Benefits from participation .....  
 .....  
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Authorised Signature: \_\_\_\_\_  
 Position \_\_\_\_\_  
 Date: \_\_\_\_\_